CONCORDIA UNIVERSITY

COMMERCE AND ADMINISTRATION FACULTY COUNCIL

MINUTES OF MEETING

November 10, 1978

PRESENT: Dean Pierre Simon, Chairman; Prof. P. Pasold, Secretary
Professors: V. Baba; G. Brink; J. Democko; D. Doreen; E. Douglas; J. Goodwin; H. Gram; M. Jamal; G. Johns; V. Kirpalani; M. Kusy; A. Lallier; H. Liebman; D. MacDonald; L. McGown; C. Potter; A. Riding; H. Ripstein; C. Sandblom; F. Sbrocchi; H. Tutsch; R. Wills.
Messrs. B. Kenley; R. Martin; D. Meyer; D. Rae; D. Rostoker; Ms. H. Sommerville and Mr. W. Wheeler.

I Call to Order - Closed Meeting

[redacted]

II [redacted]

III Call to Order - Open Meeting

The Chairman called the open meeting to order at 9:45 a.m.

IV Approval of the Agenda

The Chairman moved that the agenda be approved as presented

Seconded by Prof. Doreen Carried

V Approval of the minutes of previous meetings of Faculty Council

The Secretary requested that there be minor deletions and additions to the minutes.

Minutes of October 13, 1978, page 4, IX (1) University Senate
Prof. Potter.....the, delete only
item of, delete any real.

Minutes of October 13, 1978, page 5, IX (5), Paragraph 3, last line,
there is .....policy, add every department has its own
written priorities.

Minutes of October 13, 1978, page 5, IX (6), Paragraph 1,
Prof. Sandblom.....October 18, 1978, delete remainder
of paragraph.

Prof. Kusy moved that the minutes of Faculty Council of September 15, October 13 and October 23, 1978 be approved as amended.

Seconded by Prof. McGown Carried

VI Chairman's Remarks

The Chairman informed Council of the results of the elections of the Faculty Personnel Committee. They were,

Prof. Dickie, for 1 year.....Member
Prof. Crawford, for 3 years and....Member
Prof. Kusy for 2 years.....Alternate

He also informed Council of the results of the elections of the Appeals Board (University). They were,

Prof. Anvari, for 1 year.....Member
Prof. Pitsiladis, for 1 year.....Alternate

He then read a report submitted to him by Prof. Sandblom,(the Faculty's representative on CASA) informing him of the source of monies allocated to CASA. He then thanked Prof. Sandblom for his submission.

VII Question Period

There were no questions

VIII Reports from Standing Committees

1) Graduate Studies Committee

Prof. Kirpalani moved that the course modifications package be accepted with the proviso that Prof. Anvari be permitted to make editorial changes in consultation with the Chairmen concerned.

Prof. Lallier then noted that the course description for the Business Economics - Macroeconomics (645) should more accurately reflect course content. Prof. Lallier was asked by Prof. Douglas to work with him on this revision and Prof. Lallier agreed.

Prof. Kirpalani's motion was then

Seconded by Mr. Rostoker Carried

Prof. Kirpalani then reported on the new quorum which was passed by the Graduate Studies Committee. This quorum is for the approval of graduates only. It will be:-

> 3 members of the Graduate Studies Committee and
> the Chairman of Graduate Studies.

2) Undergraduate Curriculum Committee

Prof. Wills reported that the Committee unanimously voted that no double majors be granted in the Bachelor of Commerce Program under any category.

The Certificate concept is still under discussion. To date UCC has received a submission from the Accountancy Department for a possible Certificate offering.

3) Commerce and Administration Consultative Committee

Prof. Brink reported that the first meeting for this academic year will be held on Wednesday, November 15, 1978

IX Reports from Faculty representatives on University Committees

1) University Senate

Prof. Potter informed Council that there were a number of items to be discussed. He stressed the Multiple Submission of course papers and the Liberal Arts College.

Should a student be allowed to submit the same material for more than one (1) course, and if so, is it considered to be plagarism. He then remarked that if further input was required, individuals should contact him.

Prof. Potter informed Council that the Liberal Arts College was an important issue for Concordia.

He also discussed the working conditions in the Vanier Library and the French requirement for Engineering students.

2) Graduate Studies Committee

a) M.B.A.; (b) D.I.A.; (c) Ph.D.

Prof. Kirpalani remarked on the graduate student population. It is 726 as of the last count. That is a combined total for all our graduate programmes.

3) University Curriculum Co-ordinating Committee

Prof. Wills reported that although the Liberal Arts College does not include course from the Faculty of Commerce and Administration, it was not an oversight. He fully expects that B. Admin students will be able to take at least 30 credits in the Programme.

4) Computer Science Committee

Nothing to report

5) Library Committee

Mr. Kenley asked whether it was possible to restrict access to the Loyola library during exam times and crowded periods as was done at McGill, The Chairman said that the library was for public use and doubted that such restrictions were possible, but that the library committee representative should look into the matter.

The Chairman then inquired of Ms. Sommerville as to the Library's Budget for the purchase of books and the formula used for the distribution.

The monograph budget is distributed as follows:-

Historic Base	60%
Enrolment	10%
Average Book Price	5%
Funded Research	5%
Unfunded Research	5%
Total Formula Elements	85%
Faculty and Selections	
Librarians' Submissions	15%
Total Monograph Budget	100%

There was some concern as to the allocation of the funds, noting that the Faculty of Commerce and Administration received the smallest proportion of the funds, when one considers its actual size in terms of its student course ratios.

Prof. Doreen then moved that

> Dean Simon inquire as to the actual funds allocated to the Library and the method used for the distribution of such funds; should he find the criteria used for the allocation to the Faculty of Commerce and Administration inconsistent with that used for the remainder of the University, he inform the Administration (Rector, Vice-Rector, etc.) of our displeasure of the inequity.

Seconded by Prof. Kirpalani — Carried

6) CASA

Prof. Sandblom reported that there were requests for more than 3 times the amount of funds available. He also said that the last meeting had not concluded, they were going to meet again to finalize the other requests submitted.

Prof. Baba then asked him what proportion of the Faculty's requests were funded, vis-à-vis the University.

Prof. Sandblom responded that 10% of the total amount requested was granted.

X Business arising from previous meeting

1) Re-read/Re-evaluation Committee

Prof. Wills presented the report 'Academic Re-evaluation' as prepared by the Committee. This report met the approval of the CSA and CSS student bodies.

However, there were several issues flagged, which Council thought violated the rights of the students, and was to some extent contrary to the Senate regulation US-77-8-D8.

Prof. Tutsch then moved that the Assistant Dean, Student Affairs Office be empowered to go to a trial system with the proposed document, but

omitting the fee structure, in order to gain some visibility into the issue and that he reports to Council at a later date, as to its working.

Seconded by Prof. Jamal.

15 Favour
3 Against
7 Abstentions

The Chairman then outlined the study as done at one of the Montreal based Universities. It concluded that the larger percentage of students who requested re-reads/re-evaluations were not actually borderline cases, but good students.

2) Minor in Marketing, Management

Prof. Wills requested that the issue be tabled because the proposed certificates will have some effect on the Minors in the said areas.

XI New Business

Prof. Baba inquired as to the whereabouts of the 'Who's Doing What' publication. After some discussion, the general consensus was, that Faculty would like to see such a publication again.

The Chairman agreed to circulate a memorandum to all faculty, and requested that those faculty members who are interested in the publication, submit their input to his Office prior to January 10, 1979.

XII Other Business

There was no other business

XIII Next Meeting

The next meeting of Council will be held on Friday, January 12, 1979 at 9:30 a.m., Sir George Williams Campus, H-769.

XIV Adjournment

Prof. Wills moved that the meeting be adjourned

Seconded by Prof. Baba

Carried

The meeting adjourned at 12:30 p.m.

Dean Pierre Simon, Chairman

Dr. Peter Pasold, Secretary